

Union County Law Library Resources Board Minutes

April 26, 2021

Attending: Stephen Badenhop, Law Library Board Chairperson; Tina Owens-Ruff, Law Library Board Trustee; Robert Parrott, Law Library Board Trustee; Perry Parsons, Law Library Board Trustee; Melissa Chase, Law Library Board Trustee and Michael Rucker, Law Librarian and acting as secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm at the Union County Law Library.

First order of business was the swearing in of new Board Member, Melissa Chase.

Next was a Law Library Board reorganization with Stephen Badenhop being renominated to remain as Board Chairperson and Perry Parsons being nominated to fill the position of Vice-Chairperson. A motion to accept these nominations was made by Robert Parrott and seconded by Tina Owens-Ruff. The vote was unanimous in favor.

Next came a review of the meeting minutes from the previous Law Library Board Meeting held on October 26, 2020. A motion to approve was made by Robert Parrott and seconded by Tina Owens-Ruff followed by unanimous approval.

The Board then heard a report from Law Librarian Michael Rucker concerning Law Library activity between the last Board meeting to the present. Normal library activity was reported with January and February being the exception with covid related closures.

Chairperson Badenhop then led a discussion of Law Library finances including a review of invoices from October 26, 2020 to the present. A motion to approve the invoices was made by Perry Parsons and seconded by Tina Owens-Ruff with the motion being approved.

New business was next on the agenda beginning with discussion of establishing a Legal Resources Purchase Policy. It was agreed that such a policy was needed and that it would be tabled to the next Board meeting when a proposal would be presented to be voted upon. The next subject in new business was an upgrade to the current Lexis Advance program called Lexis+. After discussing its merits, a motion was made by Perry Parsons and seconded by Melissa Chase in favor of the upgrade. The motion was approved. It was agreed that the Law Librarian would work with Lexis and Melissa Chase in scheduling a training session for Lexis+ with the Lexis users.

A motion to adjourn was made by Perry Parsons and seconded by Melissa Chase with the next Board meeting scheduled for a Monday in August yet to be determined.